

Williamsfield Public Library District Board of Trustees Meeting
REGULAR MEETING
Monday, November 27, 2023 – 6:30 pm
MINUTES

I. Call to Order – Attendance

The regular meeting of the Williamsfield Public Library District Board of Trustees was called to order by President Bell at 6:30 p.m. on Monday, November 27, 2023 in the R. C. Norman Community Room of the library at 407 Norman Dr. Williamsfield, IL 61489.

Trustees Present: Eric Bell, Laura Gibbs, Abigail Ott Gruber, Robert Haugland, Jana Kutkat and Ashley Little

Trustees Absent: None

Staff Present: None

II. Trustee Request(s) to Attend Remotely Pursuant to 5ILCS 120/7(a)(2) - None

III. Public Comment – Correspondence - None

IV. Consent Agenda: October 2023 Documents for approval

Motion to approve October 2023 Documents by Trustee Haugland and seconded by Trustee Gibbs. All in favor. Motion carried. [1]

V. Director’s Oral Report: Current Events and Program Updates - Postponed

VI. Committee & Liaison Reminders, Reports, Recommendations, and Actions

- a. Decennial Committee – Meeting #3 scheduled for 11/29/23 is postponed. New date TBD
- b. Winterfest – Committee Meeting is scheduled for 11/29/23 @ 6:30 p.m.
- c. Personnel – See “X. Final action taken as a result of Executive Session” for action taken.

VII. Unfinished Business:

- a. One vacant seat on the Board of Trustees remains.
- b. 2023 Tax Levy paperwork reviewed for approval. See “VIII. New Business” for action taken.

VIII. New Business:

- a. 2023 Tax Levy - Motion by Trustee Gibbs to approve Ordinance 2023-05 Annual Tax Levy Ordinance seconded by Trustee Ott Gruber passed unanimously with roll call vote recorded. [2]
- b. Revised Holiday Ordinance 2023-01 - Motion to approve Revised Ordinance 2023-01 Holiday Ordinance by Trustee Ott Gruber seconded by Trustee Haugland. All in favor. Motion carried.[3]
- c. Discussion of revisions to the WPLD Contact List was postponed.
- d. Discussion of WPLD’s Paid Leave Act Policy was postponed.
- e. An updated Certification of Membership for the Board of Trustees of the WPLD was shared.

IX. Executive Session

At 6:53 p.m. Motion to leave Open Session and enter Executive Session by Trustee Gibbs and seconded by Trustee Ott Gruber. All in favor. Motion carried. [4]

At 6:59 p.m. Motion to leave Executive Session and return to Open Session by Trustee Haugland and seconded by Trustee Gibbs. All in favor. Motion carried. [5]

X. Final action taken as a result of Executive Session

Motion to approve 2023 Holiday Bonuses (as presented) by Trustee Little and seconded by Trustee Gibbs. Approved unanimously. Motion carried. [6]

Motion to approve part-time wage adjustments (as presented) by Trustee Little and seconded by Trustee Haugland. Approved unanimously. Motion carried. [7]

XI. Adjournment - At 7:03 p.m. Motion to adjourn by Trustee Haugland and seconded by Trustee Gibbs.

All in favor. Motion carried. [8]

The next regular meeting of the Williamsfield Public Library District Board of Trustees is scheduled to be held Monday, January 22, 2024 in the Ralph C. Norman Community Room at 6:30 p.m.

