

Williamsfield Public Library District / Minutes of Board Meeting:

Monday, March 27, 2023

- I. **The meeting** was called to order by President Eric Bell at 6:35 p.m. Also in attendance were Trustees Laura Gibbs, Robert Haugland, Jana Kutkat, Shirley Pauer, and Director Kelly Goodin. Trustee Meg Ott was absent.
- II. **Correspondence** Thank you letters were received from the US Dept of Veterans' Affairs and the IL Veterans' Home in LaSalle. The Historical Society sent an invitation to the WPLD trustees to their annual meeting.
- III. **Consent Agenda** A correction of Trustee Laura Gibbs' name was highlighted by Director Goodin in the January Minutes. Trustee Haugland moved, seconded by Trustee Gibbs, to approve the Consent Agenda with the Minutes correction.
- IV. **Director's Oral Report** A list of topics addressed is included in the 3/27/23 Board Packet.
- V. **Committee Reminders, Reports, Recommendations, and/or Action Items:**
  - a. **Finance/budget Committee** no report
  - b. **Building & Grounds Committee** Walsh Brothers Lawn Care will provide lawn care this season with a \$10 increase over 2022. WPLD will provide mulch for the 25 new trees, and the 4-H will take on the watering needs. April 22 is the anticipated date for planting.
  - c. **Policy/By-Laws Committee** on hold
  - d. **Personnel Committee** Trustees Kutkat and Haugland will conduct evaluation meetings with Director Goodin for discussion at the May 22, 2023 Meeting.
- VI. **Community Group Liaison Reports**
  - a. **Parks Association** meeting scheduled for March 28
  - b. **CAN**
  - c. **Historical Society** No report
- VII. **Unfinished Business**
  - a. WPLD will still be two Trustees short after the April election. A survey will be conducted with interested appointees.
  - b. Plans for the WPLD Time Capsule will proceed with the theme "Our First Decade"
- VIII. **Adjournment** Moved by Trustee Pauer, seconded by Trustee Kutkat, the meeting was adjourned at 7:18 p.m.

  
Secretary Pro Tem 4/24/23  
Jana Kutkat