

Williamsfield Public Library District Board of Trustees Meeting

Monday, July 24, 2023 – 6:30 pm

Williamsfield Public Library - Ralph C. Norman Community Room
407 Norman Drive, Williamsfield, IL 61489

Agenda

- I. **Call to Order – Attendance**
- II. **Trustee Request(s) to Attend Remotely Pursuant to 5ILCS 120/7(a)(2)**
- III. **Public Comment – Correspondence**
- IV. **Consent Agenda:** June 2023 Documents for approval
- V. **Director’s Oral Report:** Current Events and Program Updates
- VI. **Committee & Liaison Reminders, Reports, Recommendations, and Actions**
 - a. **Decennial Committee** – Organizational mtg held 06/05/23; (Clarification of meeting schedule)
 - b. **Finance** – Trustee Gruber and Director Goodin met 7/18/23 for FY23-24 Budget
- VII. **Unfinished Business:**
 - a. **Trustee Vacancies and OMA Trainings**
- VIII. **New Business:**
 - a. **FY 22-23 EOY Financial Report**
 - b. **FY 23-24 Holiday Ordinance Revision**
 - c. **FY 23-24 Budget**
 - 1) Draft available to public for viewing 7/27/23
 - 2) Budget Hearing August 28, 2023 @ 6:15 p.m. (Notice Published by Potts’ office)
 - 3) Final Action to be taken @ regular meeting 8/28/23
 - 4) Certified copies of approved budget to be filed in all counties by 09/26/23
 - 5) Publication of approved budget by 9/28/23
 - d. **FY 23-24 Professional Service Contract Renewals**
 - 1) Attorney – Whitney & Potts
 - 2) Legal Publication – Knoxville Bulletin
 - 3) Accounting – Bluckner & Kneer
 - 4) Insurance – Stevens Campbell
 - e. **FY 22-23 Secretary’s Audit appointee(s)** – Audit to be completed by 8/28/23
 - f. **Certification of Trustee Membership** – To File with Counties & State Library by 8/16/23
- IX. **Executive Session**
- X. **Final action taken as a result of Executive Session**
- XI. **Adjournment**

The next regular meeting of the Williamsfield Public Library District Board of Trustees will be held Monday, August 28, 2023 in the Ralph C. Norman Community Room at 6:30 p.m. following the 6:15 p.m. Budget Hearing.