



Williamsfield Public Library District Board of Trustees
REGULAR MEETING
Monday, September 25, 2023 – 6:30 pm
MINUTES

I. Call to Order – Attendance

The regular meeting of the Williamsfield Public Library District Board of Trustees was called to order by President Bell at 6:30 p.m. on September 25, 2023, in the R. C. Norman Community Room of the library at 407 Norman Dr. Williamsfield, IL 61489.

Trustees Present: Eric Bell, Laura Gibbs, Abigail Gruber, Robert Haugland, and Jana Kutkat

Trustees Absent: None

Staff Present: Director, Kelly Goodin

Visitors Present: None

II. Trustee Request(s) to Attend Remotely Pursuant to 5ILCS 120/7(a)(2) – None

III. Public Comment or Correspondence – None

IV. Consent Agenda

Motion to approve Consent Agenda by Trustee Gibbs and seconded by Trustee Haugland. All in favor. Motion carried. [1]

V. Director’s Oral Report

Director Goodin reported on receipt of funds from Illinois Unclaimed Property, Williamsfield Schools’ PreK -12 class visits, Rural Directors Mtg with Attorney Phil Lenzini, and planning for 2023 Williamsfield Winterfest.

VI. Committee & Liaison Reminders, Reports, Recommendations, and Actions

Decennial Committee Organizational mtg was held 6/5/23. The next scheduled mtg is 10/23/23 @ 5:30pm. Google Drive documents will be available for committee members the week of 10/09/23.

Notes from the first 2023 Williamsfield Winterfest Planning Committee meeting on 09/23/23 were shared. Next committee mtg is scheduled for 10/14/23 @ 9:00 a.m. Winterfest is scheduled for 12/09/23 from 5:30 - 8 p.m.

No other Committee or Liaison reports were given.

VII. Unfinished Business

Trustee Vacancies declared on 04/24/23 and 08/28/23 are tabled to continue candidate search.

Trustees were reminded to provide completion certificates to Director Goodin for online trainings.

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VIII. New Business

On a motion by Trustee Haugland and seconded by Trustee Gruber Ordinance No. 2023-01 “Williamsfield Public Library District 2023-2024 Holiday Ordinance” was presented with revisions to Trustee information section for approval. All in favor. Motion carried. [2]

Director Goodin shared information on the filing and publication of the FY23-24 Budget Ordinance.

Director Goodin shared information on the timeline for preparing the 2023 Tax Levy.

Director Goodin and Secretary Kutkat are preparing the Certification of Trustee Membership.

A Policy Review Plan will be presented at the October 23, 2023 meeting of the Board of Trustees.

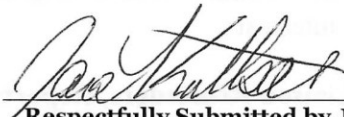
IX. Executive Session

At 7:03 p.m. a motion by Trustee Gibbs and seconded by Trustee Gruber to move from regular session to executive session for the purpose of reviewing Director Goodin’s Evaluation narrative. All in favor. Motion carried. [3]

At 7:05 p.m. a motion by Trustee Haugland and seconded by Trustee Gibbs to leave executive session and return to regular session. All in favor. Motion carried. [4]

X. Action taken as a result of Executive Session - None

XI. Adjournment At 7:06 p.m. a motion to adjourn by Trustee Gruber and seconded by Trustee Gibbs. All in favor. Motion carried. [5]

 10-23-23
Respectfully Submitted by Jana Kutkat, Secretary

The next regular meeting of the Williamsfield Public Library District Board of Trustees will be held in the R. C. Norman Community Room of Williamsfield Public Library at 6:30 p.m. on Monday, October 23, 2023.